

Fundamentals of Public Safety Leadership

Career Preparation Skills

1 Career preparation skills. 1225.1

- 1 Discuss the process of goal development and achievement. 1225.1.1
- 2 Discuss and relate skills and abilities to possible career pathways. 1225.1.2
- 3 Discuss methods of time management and task coordination. 1225.1.3
- 4 Practice professionalism in punctuality, appropriate dress, task completion, etc. 1225.1.4
- 5 Investigate methods of supervision such as giving and receiving feedback and instruction. 1225.1.5
- 6 Develop and present a statement of their personal work ethic beliefs. 1225.1.6
- 7 Prepare an application, cover letter, resume and thank you letter. 1225.1.7
- 8 Create a personal portfolio for use when applying for employment. 1225.1.8
- 9 Practice simulated job interviews. 1225.1.9

Health and Safety

2 Safety in public service. 1225.2

- 1 Describe safety practices, policies, procedures, and strategies related to both personal and environmental safety. 1225.2.1
 - 2 Define personal and environmental safety on the job. 1225.2.2
 - 3 Analyze and discuss the legal responsibility to provide a safe environment. 1225.2.3
 - 4 Develop a mindset to anticipate and avoid or mitigate potential safety risks for self and client. 1225.2.4
 - 5 List health and safety tools of the trade and assemble a safety kit. 1225.2.5
 - 6 Plan safe and appropriate responses to a variety of dangers and emergencies. 1225.2.6
 - 7 Identify options for further preparedness training and research. 1225.2.7
 - 8 Identify causes, prevention, and treatments for injuries. 1225.2.8
 - 9 List responsible actions to create a safe and healthy environment. 1225.2.9
 - 10 Demonstrate proficiency in first aid, CPR and AED. 1225.2.10
-

Leadership Development

3 Development of leadership skills. 1225.3

- 1 Develop public speaking skills and deliver speeches. 1225.3.1
 - 2 Participate in meetings using parliamentary procedures. 1225.3.2
 - 3 Attend leadership conferences and training (local, state and/or national). 1225.3.3
 - 4 Volunteer in community service opportunities. 1225.3.4
 - 5 Participate in career development events. 1225.3.5
-

Customer and Personal Service

4 Communication. 1225.4

- 1 Develop skills and procedures in customer and guest services. 1225.4.1
 - 2 Develop interpersonal skills to build effective working relationships. 1225.4.2
 - 3 Develop social perceptiveness by being aware of other's reactions and understanding why they react as they do. 1225.4.3
 - 4 Assess customer and community needs. 1225.4.4
 - 5 Develop skills to meet quality standards for service. 1225.4.5
 - 6 Discuss ways to evaluate customer satisfaction. 1225.4.6
 - 7 Develop and demonstrate concern for others. 1225.4.7
 - 8 Develop and use good manners and show cooperation. 1225.4.8
 - 9 Display willingness to work with diverse people by being flexible and open-minded. 1225.4.9
 - 10 Develop the skills to negotiate with others to resolve conflicts and settle disputes. 1225.4.10
 - 11 Demonstrate and maintain open communication with others. 1225.4.11
 - 12 Accurately interpret the verbal and non-verbal behaviors of others; 1225.4.12
 - 13 Respect diversity by demonstrating respect for, listening to, and considering. 1225.4.13
 - 14 Respect the opinions, perspectives, customs, and individual differences of others. 1225.4.14
-

Literacy and Numeracy

5 Develop literacy and reasoning skills. 1225.5

- 1 Develop literacy and numeracy skills required to solve complex real-world problems associated with their career/technical content area. 1225.5.1
 - 2 Develop and improve critical thinking and reasoning skills. 1225.5.2
 - 3 Utilize a variety of technical sources (e.g., Internet, manuals, journals, directions, reports, etc.) to complete career/technical assignments and projects. 1225.5.3
 - 4 Demonstrate writing skills required to complete career/technical assignments and projects. 1225.5.4
 - 5 Demonstrate accuracy in calculating and measuring graphical work required to complete career/technical assignments and projects. 1225.5.5
 - 6 Analyze tables, charts, graphs and multiple data sources to complete career/technical assignments and projects. 1225.5.6
-

Fundamentals of Public Safety Leadership

6 Law, government and crime. 1225.6

- 1 Examine major themes of constitutional and criminal law including those relating to search and seizure, juveniles, arrest, etc. 1225.6.1
- 2 Describe and apply laws of arrest to various situations. 1225.6.2
- 3 Analyze and discuss the rules of evidence. 1225.6.3
- 4 Explore surcharges and civil and criminal liabilities. 1225.6.4
- 5 Discuss and articulate differences in state and federal court systems. 1225.6.5
- 6 Discuss felony and misdemeanor violations. 1225.6.6
- 7 Describe prosecutorial and judicial discretion. 1225.6.7
- 8 Analyze the factors affecting a prosecutor's decision to charge someone. 1225.6.8
- 9 Describe trial and hearing procedures. 1225.6.9
- 10 Examine the process of preparing and providing testimony. 1225.6.10
- 11 Examine the process of jury selection. 1225.6.11
- 12 Discuss and assess the elements of various types of crimes including sex crimes, arson, and terrorism. 1225.6.12
- 13 Interpret sociological and demographic variables associated with various crimes. 1225.6.13